

EX PARTE

The 17th Judicial Circuit is currently closed to the Public due to COVID-19 (Coronavirus). **No Ex Parte hearings will be held, telephonically or otherwise.** All Ex Parte requests and the entry of any Orders thereupon will be processed without hearing, if possible.

For an ex parte request to be processed:

1. A proposed order must be submitted via the CMS proposed orders portal (not via submission of a Word version to J.A.s as previously directed);
2. The petition and all supporting documents with efilng reference numbers, are to be **uploaded as supporting documents as “other attachments”**; and
3. A Uniform Ex Parte Request Form (**without** efilng reference number), **must be uploaded as a supporting document.**

**** All other required documents must be uploaded so that petitions can be reviewed based solely upon the uploaded documents.**

**** Failure to upload all necessary supporting documents may result in your proposed order being rejected.**

For additional information and a tutorial on how to use the 17th Judicial Circuit’s CMS proposed orders portal, please visit the following website: <http://www.17th.flcourts.org/agreed-and-proposed-orders/>.